



**Isaac Regional Charity Fund**

## ISAAC REGIONAL CHARITY FUND 2023 Grant Program

Not-for-profit organisations are invited to apply to Isaac Regional Charity Fund for grants for charitable projects.

The aim of Isaac Regional Charity Fund is to apply funds towards the help, aid, relief, or support of persons in distress in the Isaac district. The Fund supports projects that assist our Community through education, provision of care or other assistance as identified. Grant Applications that address one or more of the above areas will be given preference.

For the 2023 grant program the chosen cause is **Mental Health Awareness**. The applicant must show that the project will address this key issue.

The following will not be considered for funding:

- Ongoing salaries/wages for staff
- Recurrent costs associated with day-to-day operations
- Retrospective funding
- Items/programs that are the core business of a Government Department
- Business / Commercial ventures
- Clubs that have a Gaming Machine licence
- Projects that do not involve the Isaac region
- Projects that are inconsistent with Isaac Regional Charity Fund objectives

In completing your grant application, please respond to every question and provide sufficient detail to ensure we are able to gain a complete understanding of your organisation and the project for which you are seeking funding. We also require an explanation as to how your project fits into our aim listed above for the specific annual cause.

If you do not have Deductible Gift Recipient 1 Status with the Australia Tax Office please contact us prior to completing an application to discuss your project as we may not be able to support non DGR organisations due to government regulations.

Grant applications may be lodged by mail, fax or email, and must be received by the closing date, **5.00pm on 28 April 2023**. The completed grant application form should be sent to:

The Chair, Grants Committee

Postal: Isaac Regional Charity Fund, PO Box 330, Moranbah QLD 4744

Fax: 07 49683154

Email: [ian@brownbird.com.au](mailto:ian@brownbird.com.au)

# 2023 Grant Application Form

## The organisation

1. Legal Name of organisation	
2. Contact person for this application	
3. Email address	
4. Telephone number	
5. Postal address of the organisation	
6. Street address of the organisation	
7. Organisation ABN*	
8. Is your organisation registered for GST?*	Yes / No
9. Does your organisation have Deductible Gift Recipient Status 1 (DGR 1)?*	Yes / No If Yes, please provide evidence of your status.
10. Is your organisation a Tax Concession Charity (TCC)?*	Yes / No If Yes, please provide evidence of your status.
11. Outline the nature of your organisation and its primary purpose (including the demand for your service and the staff/management involved with your organisation).	

These details can be found by search by business name at [www.abr.business.gov.au](http://www.abr.business.gov.au)

## The Project

12. Project title	
13. Project summary (please provide a brief summary of the project including the objectives and aims) and specifically address its contribution to the 2023 annual cause of <b>Mental Health Awareness</b> .	
14. What is the proposed start date and completion date for the project?	
15. How did you identify the need for this project? What specific issue are you expecting to address?	
16. Provide a description of activities to be undertaken as part of the project.	
17. Describe your target group. How many will benefit from your project? Who will benefit and how?	
18. Where will the project take place?	
19. List who will be involved in your project.	
20. Provide a statement of expected outcomes.	

21. Amount requested from Isaac Regional Charity Fund	
22. Detail other grants or subsidies you are seeking to fund this project?	
23. Total project cost?	
24. Will you be able to provide a brief project update by September 2023 for use by the Fund for reporting and/or marketing purposes?	
25. Should you be successful with this application are you willing to be involved in publicity regarding the Fund grants? This may include displaying promotional materials & participating in Fund fundraising activities.	
26. What communication means do you have to publically acknowledge grants and support you receive?	

**Project Budget:**

ALL figures should exclude GST.

Please provide a quote for items over \$1,000.

<b>PROPOSED PROJECT EXPENDITURE</b>	<b>\$</b>
<b>EQUIPMENT/ ASSET ITEMS</b>	
Details	
<b>ADMINISTRATIVE COSTS</b>	
Stationary/printing	
Venue Hire	
Catering	
Other	
<b>PROJECT SPECIFIC RESOURCES</b>	
Details	
<b>OTHER COSTS</b>	
Details	
<b>EQUIPMENT/ ASSET ITEMS</b>	
Details	
<b>TOTAL</b>	<b>\$</b>

<b>PROPOSED PROJECT INCOME</b>	<b>\$</b>
<b>GRANTS</b>	
Isaac Regional Charity Fund	
Details of other Grants	
<b>OTHER CONTRIBUTIONS</b>	
Cash	
In Kind	
<b>SPONSORSHIP/DONATIONS</b>	
Details	
<b>OTHER SOURCES OF INCOME</b>	
<b>TOTAL</b>	<b>\$</b>

### Organisation Declaration

To be signed by the Chair or Chief Executive of the organisation or an authorised person.

- I declare that I am currently authorised to sign legal documents on behalf of the organization.
- I declare that all the information provided in this application is true and correct.
- I give permission to Isaac Regional Charity Fund to contact any persons or organisation in the assessment of the application and understand that information may be provided to other organisations, as appropriate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Grant applications may be lodged by mail, fax or email, and must be received by the closing date, **5.00pm on 28 April, 2023**. The completed grant application form should be sent to:

The Chair, Grants Committee  
Isaac Regional Charity Fund, PO Box 330, Moranbah QLD 4744  
Fax: 07 49683154  
Email: [ian@brownbird.com.au](mailto:ian@brownbird.com.au)